

NI NEWS

Platinum:

**Chicago Regional
Council of Carpenters
Shaw Contract**

Gold:

**Interface Flooring
Mohawk**

Silver:

**Deborah Zeitler
Associates
TKA + Partners**



Attention IFMA Baseball Fans!!!!

IFMA is going to the Schaumburg Flyers game for our August meeting.

**August 5, 2008
Game Time 7:05**

**Alexian Field
1999 Springinsguth Rd
Schaumburg, IL 60193**

Special Guests from the Blackhawks:

Reggie Kerr #10
NHL career 1973-1983
Blackhawks 1977-1982
263 NHL games played
66 career goals
94 assists

Peter Marsh #17
NHL Career 1973-1984
Blackhawks 1980-1984
278 NHL games played
48 career goals
71 assists

All proceeds will be donated to Chicago Children's Memorial Hospital

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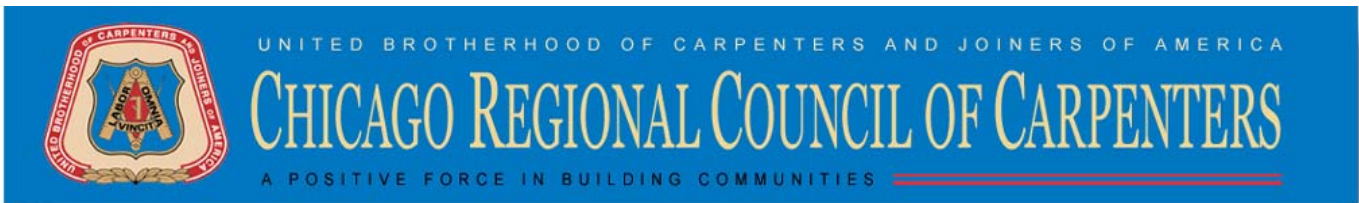
You must reserve by August 1st! There will be no walk-ins allowed and no shows will be billed. Cost is \$25.

Further information will be available on where to meet and what time. Go to www.ifmani.com for further details and to make a reservation.

Sponsors

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Shaw S|C



Gold Sponsor:

Interface Flooring

 The Mohawk Group

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Lees[®]

BIGELOW
COMMERCIAL

Silver Sponsor:

TKA  Partners



Deborah Zeidler Associates, Inc.

Chapter Sponsor:

Antron[®]
carpet fiber

President's Message—Julie Bizer, FMA



HOT! HOT! HOT! Ah, those dog days of summer are finally here! Well, it was a great tour and evening at Bretford Manufacturing on July 8. Although the Plant was “quite” warm during our tours, we learned a lot about how Bretford handles their manufacturing process and how they motivate their teams. Lots of great information from our speaker and tour guide, Stewart Long. Thanks to Tasty Catering, an IFMA NI member, for providing another great meal.

Personally, thank you to the Members, New Members and Guests that stayed to witness our new Official Board swearing in with the Oath of Office. Seaby Bess, now our Vice President, Michele Stone, Treasurer and Kim Murphy, Secretary were sworn in to their new office posts, along with myself as President, and we all look forward to making our IFMA NI Chapter into a better place – and I feel we continue to be “on our way” to create more successes.

On the note of getting involved, it was refreshing to see new faces and several new members attend the Bretford meeting. Think about who you know and how you can create enthusiasm for other facility managers and associate members to join our IFMA NI team! I think it would be great to network with more people and create new networking opportunities for all our members!

We met on July 16 for our yearly Strategic Planning session for some brainstorming and a little fun. I think we are all motivated and determined to make some strides this year. Our GOALS for 2008/2009 are:

- Increase our Membership! This is the “Key to IFMA NI Success”
 - More follow-up
 - Make them feel welcome at meetings
 - Identify Guests and / or Members at meetings
- Focus on Associate Members
 - Add monthly meeting “Spotlights” to increase member knowledge about our Associate Members and their business
 - Associate “Showcase” to promote their businesses
- Name Badge process change
 - New badges
 - Obtain badges quicker for New Members or get changes to existing
- New IFMANI Web Design
 - Updated format

Continued on page 4...

2008—2009 IFMA NI BOARD

| | | | |
|--|---|---|--|
| <p>President Julie Bizer, FMA Van Kampen Investments 630-684-6247</p> | <p>Archivist Mike Jurczykowski Chicago Records Management 847-678-0002</p> | <p>Education Mark Kischner, CFM RREEF 630-571-2301 x 25</p> | <p>Newsletter Open</p> |
| <p>Vice President Seaby Bess Door Systems 630-250-0101</p> | <p>Associate Deb Radek Deborah Zeitler & Assoc. 312-670-2177</p> | <p>Hospitality Ron Zingler Invensys Appliance Controls 630-260-3036</p> | <p>Program Michael DeCaluwe Integrus Energy Services, Inc 630-416-8300 ext. 6</p> |
| <p>Secretary Kim Murphy Antron 847-489-1880</p> | <p>Awards Doug Kettel Schaumburg Park District 847-985-2115</p> | <p>Membership Kimberly Murphy Invista 224-333-0133</p> | <p>Public Relations Dave Falls, CFM, CFMJ 630-776-5236</p> |
| <p>Treasurer Michele Stone 360Facility 847-425-3600</p> | <p>Career Services Rich Goulet Goulet & Associates 630-305-6333</p> | <p>Networking Ted Kubek, CFM DeVry 630-706-3106</p> | <p>Seminar Doug Kettel Schaumburg Park District 847-985-2115</p> |
| <p>Advisor Dave Falls, CFM, CFMJ 630-776-5236</p> | <p>Community Services Rob Wold Evolution Interiors 773-658-4030</p> | <p>Webmaster Cecilia Herdegen, CFM Audit Bureau of Circulations 847-879-8252</p> | |

CFM Review

The Northern Illinois Chapter is very excited to announce that a CFM Review Workshop will be offered this fall on two consecutive Saturdays September 27 & October 4.

Recently IFMA improved its CFM Review Course and our chapter has adopted the new material. Whereas the old session spent more time on how of being an FM, the new session eyes the why or strategy of being an FM. Taught by an IFMA trained instructor the session focuses heavily on the why (or strategy) of being an FM.

The session will be held over two consecutive Saturdays and is designed to give you the best chance to pass the exam. In past years our sessions have helped many members earn their CFM. This session aims to continue that success.

If you are thinking of sitting for the CFM Exam make sure you reserve the dates noted below now. The fee for materials is \$125.

We are looking for a host site to accommodate up to 20 people. Please e-mail course instructor Mark Kischner at mkischner@comcast.net if you have any questions or want to host the session at your site.



Continued from page 3

Some other TASKS that we'd like to accomplish to help out our members are:

- “Save the date” memos to members for upcoming meetings
- Increased Volunteer Recognition
- More Sponsorship opportunities and incentives
- Newsletter articles from our Members (would love to hear from YOU!)
- Cvent News

I would also love to get some response back from members about how you feel our new Board is doing. Please know that we welcome your suggestions and comments. This year the Board and Committee members really want to hear YOUR voice too!

We are looking forward to the August, Schaumburg Flyers “meeting” by enjoying the game on August 5. The number is limited, so sign up early, pay on-line at Cvent and bring a guest, but most important, have fun and meet some new people.

Happy New Year—Cecilia Herdegen, CFM

Happy New Year!

New fiscal year, that is! The July 8 meeting at Bretford in Franklin Park provided a terrific behind-the-scenes tour of this manufacturer of technology/media furniture. Tours were followed by a program on Motivating the Operations Team presented by Stewart Long, head of Bretford's plant operations and engineering.

The evening included the swearing in of new 2008-2009 NI Board officers:

| | |
|----------------|-----------------------|
| President | Julie Bizer, FMA, RPA |
| Vice President | Seaby Bess |
| Treasurer | Michele Stone |
| Secretary | Kim Murphy |
| Advisor | Dave Falls, CFM, CFMJ |

as well as recognition of 5, 10 and 15 year NI members plus awards galore for 29 volunteer board and committee chairs/members. All in all, a terrific site, program and end to one NI fiscal year, while kicking-off the new.

But there is no rest for NI chapter leadership! The following Wednesday, board members new and old reconvened at Chicago Indoor Racing for some in-depth team building, strategic planning (and fun!). The goal? To review the past 12 months while generating lots of terrific ideas for NI's 22nd year as a chapter.

Be sure to review NI's new Board and Committee Chairs listing on page 2 or on the website at <http://www.ifmani.com/board.htm> and <http://www.ifmani.com/committees.htm>. Don't hesitate to give any one of them a call or email with questions, comments, input or to investigate volunteer opportunities.

The Northern Illinois Chapter of IFMA wishes to once more thank the following volunteers, advertisers and sponsors for all their contributions to this very successful year. While technically NI's 21st chapter year won't end till December 31, on behalf of the entire NI board – THANK YOU - we couldn't do it without you!

2007-2008 outgoing IFMA/Northern Illinois Board Officers

| | |
|----------------|------------------------|
| President | Dave Falls, CFM, CFMJ |
| Vice President | Julie Bizer, FMA |
| Treasurer | Seaby Bess |
| Secretary | Michele Stone |
| Advisor | Bill Brow, CFM FMA SMA |

2007-2008 Committee Chairs and Members

Steve Black [Associate]
 Mike Dawson [Associate & Hospitality]
 Kristen DeBlock [Program]
 Mike DeCaluwe [Program]
 Mary Esche [Associate]
 Dave Falls, CFM CFMJ [Education & Public Relations]
 Tim Farmer [Program]
 Rich Goulet [Career Services]
 Cecilia Herdegen, CFM [Web]
 Doug Kettel [Awards & Seminar]
 Mark Kischner, CFM [Council Liaison & Education]



From left: Seaby Bess, Vice President, Julie Bizer, FMA, RPA, President, Kim Murphy, Secretary. Not pictured: Michele Stone, Treasurer



Ted Kubek, CFM [Networking]
 Jonathan Kulis [Newsletter]
 Kim Murphy [Membership]
 Cindy Pavlick [Hospitality]
 Corrine Rossi [Community Service]
 Jamie Van Vuren [Membership]
 Sue Wagoner [Associate & Community Service]
 Valerie Wirtz [Membership]
 Rob Wold [Community Service & Education]
 Anna Wollin [Membership]
 Deb Zeitler Radek [Associate]
 Ron Zingler [Hospitality]



Strategic Planning 2008

Advertisers and Sponsors

Bradford Systems Corporation
 Brook Furniture Rental
 Chicago Regional Council of Carpenters
 Cort Furniture
 Desk Inc.
 Door Systems
 Evolution Interiors LLC/National Furniture
 Federal Express
 Ground Pros
 Harvard Maintenance
 Interior Construction Group
 Interface Flooring Systems
 Johnsonite
 Kayhan International
 Kelso Burnett
 Kimball
 Locke Lord Bissell & Liddell LLP
 Leopardo
 Mac's Property Management

Mohawk Industries
 Mr. David's Flooring International
 Nawkaw Corporation
 New Haven
 Noland Sales
 Organized with Style
 Ragner Bensen
 Reike Office Interiors
 Rentacrate Incorporated
 Rose Paving Co
 Shaw Contract
 Ted Modus Associates
 TKA + Partners, Ltd.
 Van Kampen Investments
 Ware Malcomb
 Western Waterproofing
 Whitney, Inc.
 Deborah Zeitler & Associates



Some of IFMA NI volunteers! Thanks for all of your help throughout the year!!

Recycling—A Quick Tip

Mark Kischner, CFM

Have you heard about a “secret” way to recycle a product that every office uses and just about no one recycles? Envelopes! No, not the paper kind, guess again, Aluminum envelopes...there’s no such thing as an aluminum envelope right??, it’s Tyvek®. Every office sends and receives Tyvek® envelopes. Collectively we probably add thousands of them to the waste stream every week.



DuPont™, manufacturer of Tyvek® has implemented a recycling program for used Tyvek® envelopes. To learn more about this easy to implement program click on the link below. While this recycling program is not new it is certainly under utilized and under the radar.

Many companies, (hopefully yours is one of them) have become more conscious of the earths dwindling resources. They are looking to become better stewards of those resources and have instituted energy reduction and “green” initiatives.

Quick, simple and very inexpensive, this DuPont™ program will help your firm take another step towards sustainability by keeping one more commonly used item out of our landfills and waste stream.

It’s simple to do, good for business, and good for the earth. Give it a shot!

http://www2.dupont.com/Tyvek_Envelopes/en_US/tech_info/tech_environ.html

NI in the News

Some of our best NI IN THE NEWS scoops come from folks simply reading a newspaper or FM publication or even directly from NI members themselves. So if you or your company have something to “blow your horn” about, e-mail ifmani@ifmani.com and let us know. Space and editorial content permitting, we’ll help you brag.

Richard Goulet, President of Goulet & Associates, Inc. has recently received the Leadership in Energy & Environmental Design Accredited Professional (LEED-AP). The Leadership in Energy and Environmental Design (LEED) Green Building Rating System™ encourages and accelerates global adoption of sustainable green building and development practices through the creation and implementation of universally understood and accepted tools and performance criteria.

LEED Professional Accreditation distinguishes building professionals with the knowledge and skills to successfully steward the LEED certification process. LEED Accredited Professionals (LEED APs) have demonstrated a thorough understanding of green building practices and principles and the LEED Rating System. More than 43,000 people have earned the credential since the Professional Accreditation program was launched in 2001.

In addition, Mr. Goulet was recently elected Co-chairman of the US Green Building Council of Chicago’s Fox Valley Branch. The goal of the Fox Valley Branch is to provide information and training sessions for owners, architects design professionals and other interested parties in the benefits of utilizing the LEED process for their clients and employers.

Mr. Goulet commented: “Achieving the LEED-AP designation allows me to better serve my clients with their efforts to reduce their impact on the environment and increase their profitability.”

Goulet & Associates, Inc. is a consulting organization that is 100% dedicated to reducing the cost of owning, operating & maintaining a clients facilities. Combining decades of experience with state of the art products gives Goulet & Associates a focus on savings that few other companies can duplicate. The company assists an owner with identifying cost reduction techniques that focus on the owner’s requirements.

Should you wish to utilize Mr. Goulet as a source for future Green Building and/or other environmental issues please contact him at: rgoulet@gouletassociateshvac.com.

Cvent—New registration system

Northern Illinois IFMA is proud to have a new registration process in place for our events. The switch was made to enhance our registration process for our meetings as well as give you, our member, the ability to pre-pay for our events with your credit cards. We will still be accepting cash and check at the door for our events.

Here's how it works:

You receive an e-mail from the chapteradministrator@ifmani.com. When you open the e-mail, you will receive an invitation to our event. If you have not been receiving emails from this address, your network may be detecting us as spam. If you think this is happening, sent an email directly to the address above which should approve us for your inbox.

Once open you are given options to click on. You can view the event summary and agenda or you can register for the event. The summary will give you complete details of the event. This includes the write-up of the event with detailed speaker, topic and site information. Going forward, we will be sending it in HTML code which will give you the option to respond "yes" or "no" to the event. When you select yes, you will be directed to a registration page which will need to fill in your name and e-mail. Once you have registered, you will be able pre-pay for our meetings. By the way, there is a bonus for pre-paying. \$5000 IFMA bucks!!! It's worth it!

You'll then receive a confirmation via email and you are all set for the meeting! You can always return to Cvent with your confirmation number. When you return, you are given two options: information and my registration. The information tab is filled with the summary of the event, the invitation itself, fees and the agenda. In the summary tab, you can add to your outlook calendar as well as find the directions to our event. Neat, huh!!

The My Registration tab has your confirmation information, the agenda, a modify tab, submit payment and unregister. The modify tab is used when you want to add any information that you may have forgotten. You can also add guests that will be attending an event with you. The submit payment tab is used to pay for your registered event, if you so choose, BEFORE the event. Remember - you can collect an extra \$5000 IFMA bucks for your pre-payment. The last tab is the unregister button. You can cancel your event reservation up to 24 hours before the event to not be charged.

This new process will should prove be quick, thorough, and easy to use. See you at our next NI meeting!

20TH ANNUAL Chicagoland Safety & Health Conference
 SEPTEMBER 15 - 18, 2008
 NORTHERN ILLINOIS UNIVERSITY
 1120 E. DIEHL ROAD • NAPERVILLE, ILLINOIS

See inside for more details on all conferences!

New This Year
Pre-conference sessions
 And back by popular demand
SHARP & VPP
 conference-within-a-conference
 Open to those who are VPP & SHARP participants & candidates, as well as those who are interested in learning more about the process.

www.chisafetyconf.org

Logos: OSHA, AIHA, dceo, The National Safety Education Center

Associate Showcase—Seaby Bess

Well folks, as Julie explained in her President's letter, a good, productive, team building time was had by all at our strategic planning meeting. Speaking of strategy, WOW, can that girl drive! A little blow to the ego getting beat by a girl, especially driving. Danica better lookout, I think she's got some new competition. Anybody looking for a driver for their NASCAR team, see Julie.

Seriously, new ideas did come out of our meeting. One of which I'd like to explain. During our November meeting we would like to host an Associate Showcase. This should prove to be a great way for you professional members to take advantage of your IFMA membership and see first-hand what resources you have right here in the Northern Illinois Chapter. Heck, you'll even be able to earn a few more IFMA Bucks before the auction. During this Showcase our associate members will be able to display their products and services in a tabletop format similar to a tradeshow, but in a much more casual setting. Each participating associate will be given a table on which you can provide a small display, handouts, and giveaways. This festivity will take place during our networking time and is an added value of your membership. Spaces are available and will be limited. Please contact me directly to reserve a spot at sbess@doorsystems.com.



Make sure and give Julie an at-a-girl for her driving skills the next time you see her. We all look forward to an exciting year ahead of us at IFMA NI.

Lead Supervisor—Facilities Maintenance

This is a full-time, nonunion, supervisory position responsible for planning, coordinating, administering, and budgeting the operations of City grounds and facilities. Work includes hands-on maintenance, and repair of City buildings and grounds, including City parks.

Job Duties

- Prioritizes, schedules, and assigns staff/contractors for completion of service requests.
- Manages and/or performs all building, facility (including HVAC, electrical and plumbing) and grounds maintenance.
- Develops, implements, and monitors comprehensive program of preventive maintenance for building components.
- Manages all other building and grounds contracts; solicits and reviews bids or proposals; ensures contract compliance.
- Develops and administers schedules and plans for building systems and grounds maintenance.
- Prepares goals, objectives, and budget; monitors budget.
- Respond to facility-related emergencies including water leaks, power outages, fires, snowfalls, serious storms, etc.
- Sets goals and plans for energy efficiency and "green" buildings and grounds improvements.
- Assists in developing, implementing, and updating disaster/emergency plans.
- May supervise seasonal employees and other employees as assigned.

Requirements

- High school degree or GED. Advanced training in building, electrical, and grounds maintenance with minimum

3-6 years relevant experience.

- Thorough knowledge of tools equipment used in building/grounds maintenance.
- Ability to operate a computer including Word, Excel, database, or email and use Internet for research.
- Demonstrated ability to formulate and administer a long-term building and grounds maintenance plans.
- Ability to construct an annual operations budget and long-term capital budget.
- Knowledge of laws, rules, and codes related to buildings, grounds, landscaping, and trees.
- Demonstrated ability to write professional business correspondence.
- Strong interpersonal skills to interact with all levels of personnel and public.
- Demonstrated ability to manage and motivate subordinates and contractors.
- Knowledge/experiences in "green" building and grounds management/improvements.

Hours are Monday through Friday, 7:00 a.m. to 3:30 p.m. with requirement to respond 24/7 to emergencies. Range: \$24.25 - \$33.34 per hour. This is a non-union, full-time position with benefits. Interested applicants should send a cover letter and resume highlighting qualifications to:

City of Warrenville

Attention: Jennifer McMahon, Assistant City Administrator
28W701 Stafford Place
Warrenville, IL 60555

Fax: 630/393-6948

jmcmahon@warrenville.il.us
Equal Opportunity Employer

Mark your FM Calendar

Mark Your FM Calendar

note: the following information is provided solely as a convenient listing for IFMA/NI members. Further details may be learned by contacting each group as listed below.

August 4-5
Managing Construction Projects
 University of Wisconsin-Madison
 Madison, WI
 (800) 292-8964
<http://exed.wisc.edu/construction>

August 6-8
Controlling Construction Costs
 University of Wisconsin-Madison
 Madison, WI
 (800) 292-8964
<http://exed.wisc.edu/construction>

September 9
Green or Sustainable Construction in Illinois
 Hilton Garden Inn
 Hoffman estates, IL
 Lorman Education Services
 (866) 352-9539
www.lorman.com

September 10
The Basics of Facilities Management
 Holiday Inn
 Rockford, IL
 Keye Productivity Center/National Seminars Training
 (800) 258-7246
www.nationalseminarstraining.com

September 11
The Basics of Facilities Management
 Oak Lawn Hilton & Conference Center
 Oak Lawn, IL
 Keye Productivity Center/National Seminars Training
 (800) 258-7246
www.nationalseminarstraining.com

September 12
The Basics of Facilities Management
 Chicago City Centre Hotel
 Chicago, IL
 Keye Productivity Center/National Seminars Training
 (800) 258-7246
www.nationalseminarstraining.com

September 15-16
The Green Building Process: Real-World Strategies and Tools
 The University of Wisconsin-Madison
 College of Engineering-Department of Engineering Professional Development
 The Pyle Center
 Madison, WI
 (800) 462-0876
<http://epd.engr.wisc.edu/>

September 18
What to Do When Construction Projects Go Bad in Illinois
 Holiday Inn Itasca
 Itasca, IL
 Lorman Education Services
 (866) 352-9539
www.lorman.com

September 18
Recent Developments, Trends and Best Practices in Electronic Discovery and Records Management in Illinois
 Holiday Inn Itasca
 Itasca, IL
 Lorman Education Services
 (866) 352-9539
www.lorman.com

September 18-19
Sustainable Facility Management
 Chicago, IL
 FM Collaborative
 (540) 751-2023
www.fmcollaborative.com

September 19
Why Build Green in Illinois
 DoubleTree Guest Suites
 Downers Grove, IL
 Lorman education Services
 (866) 352-9539
www.lorman.com

September 22-25
Plant Engineering Show
 Donald E Stephens Convention Center
 Rosemont, IL
www.manufacturingweek.com

October 2-3
Green + Design Conference and Expo
 Georgia World Congress Center
 Atlanta, GA
www.greendesignexpo.com

October 15-17
World Workplace 2008
 Dallas Convention Center
 Dallas, TX
www.worldworkplace.org/2008/

November 3-4
Managing Construction Projects
 University of Wisconsin-Madison
 Madison, WI
 (800) 292-8964
<http://exed.wisc.edu/construction>

November 5-7
Controlling Construction Costs
 University of Wisconsin-Madison
 Madison, WI
 (800) 292-8964
<http://exed.wisc.edu/construction>

December 8-11
EcoBuild Fall
 Washington Convention Center
 Washington, DC
www.ecobuild.com