

# NI NEWS

**Platinum:**

**Chicago Regional  
Council of Carpenters**

**Shaw Contract**

**Gold:**

**Interface Flooring**

**Mohawk**

**Silver:**

**Deborah Zeitler**

**Associates**

**TKA + Partners**

Meeting sponsored by:

The Northern Illinois Chapter of IFMA  
May Monthly Meeting

Date: May 7, 2008

Location: Mayslake Peabody Estate  
1717 W. 31<sup>st</sup> St  
Oak Brook, IL 60523

Speaker: Kevin Coe

Topic: Going Green: Is a Green Roof in your Building's Future?



**About our Speaker:**

Landscape Architect, Moore Landscapes Kevin is a graduate of Purdue University with a B.S. in Landscape Architecture, came to the firm in 1993 from the Forest Preserve District of DuPage County where he developed master plans for 52 individual forest preserves comprising 23,000 acres. Kevin is a Registered Landscape Architect in the State of Illinois. Kevin has designed, installed and managed numerous Green Roofs throughout the Chicago land area.

**About our Program:**

Kevin will be discussing the different types of green roofs, as well as the logistics and benefits of them. Below is a brief outline of his talk:

- Brief History of Green Roofs
- Major Green Roof types
- Overview of Green Roof Functions and Components
- Essential Functions and Components of Green Roofs
- Optional Functions and Components of Green Roofs
- Public and Private Benefits
- Major Environmental and Design Factors that Affect the Benefits of Green Roofs
- Calculating Green Roof Costs
- Green Roof Design Principles
- Summary

**About our Site:**

In 1919, wealthy coal magnate Francis Stuyvesant Peabody accumulated 848 acres of prime real estate in eastern DuPage County and began construction of his 39-room Tudor Gothic mansion. He named the estate Mayslake as a tribute to his first wife and his daughter, both named May. Shortly after the mansion was completed, Peabody died of a heart attack at the age of 63. At the time of his death, he had amassed a personal fortune of \$35 million and a business fortune of \$75 million.

The grieving family did not wish to remain at the estate, and on March 28, 1924, the property was sold to the Franciscan Order or Friars Minor. The Franciscans used the mansion as a retreat house from 1925 and added an additional wing in 1951. Construction also began in 1951 on the St. Paschal's Friary, a 90,000-square-foot building which was completed 16 years later. The Franciscans used the friary for training workshops and later to house the retired and aging friars.

RESERVATIONS MUST BE RECEIVED BY FRIDAY, May 2!

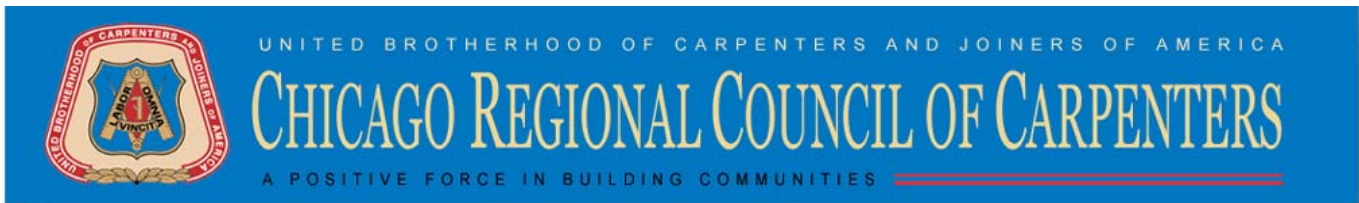
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# Sponsors

Platinum Sponsor:

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Gold Sponsor:

# Interface Flooring

 The Mohawk Group

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Silver Sponsor:

TKA  Partners



Deborah Zeidler Associates, Inc.

Chapter Sponsor:

**Antron<sup>®</sup>**  
carpet fiber

## President's Message—Dave Falls, CFM, CFMJ



Happy Spring! Finally here and the baseball season with it. Our April meeting at Pampered Chef in Addison was one of the best attended in recent history with over 80 people showing up. That even beat my birthday party/chapter meeting last September in Northbrook. Imagine that.

The speaker, Steve Spencer from State Farm, had a great presentation and was kind enough to stay around to answer questions afterwards. I know there was significant interest in his topic, "Evaluating Floor Surfaces and Slip and Fall Hazards" especially seeing so many members sticking around to talk to him. Our program committee makes every effort to find speakers and topics of professional interest and once again they did a fine job.

The May meeting, to be held on a Wednesday, May 7, will be at the Peabody Estate/Mayslake in Oak Brook. The speaker, Kevin Coe from Moore Landscapes will be presenting "Going Green: Is A Green Roof In Your Building's Future?". Tom Kapusta's recent presentation on "Project Greenbuild" was very well received and I expect this one will be as well.

We are very pleased that the Northern Illinois IFMA Chapter is interested in The Green Procurement Exposition & Conference - Midwest, June 4 & 5, Navy Pier in Chicago. As IFMA members we are offered a special discount of 10% or \$220 per

registrant through May 31st. On-site registration will be at full price. The special code for NI IFMA is: IFMA - 02, so that when you register it will automatically reflect the discount.

By the time this newsletter reaches you, hopefully many of you have attended the TFM show at Navy Pier. It was a great place to see new products of interest, attend educational sessions, and best of all it was free. Of course, there were networking opportunities as well, a good thing for someone "in transition" like yours truly. Also, the CFM Exam Review & Facility Management Seminar Series at Northern Illinois University is really coming together as volunteers from both the Northern Illinois and Chicago Chapters are soliciting more corporate sponsorships to help defray the costs to the IFMA members taking the seminar. Instructors have been lined up and the seminar series will kickoff in September.

As most of you know, we collected monies from the members and guests at the last event at Pampered Chef for the Aspire chair need. We collected \$164.48 for the Community Service Committee to use for the rocking chair purchase. Let's keep this going and pass the goldfish bowl again! Great job Sue Wag-  
oner!

*Continued on page 7...*

## 2007–2008 IFMA NI BOARD

<b>President</b> Dave Falls, CFM, CFMJ 630-776-5236	<b>Archivist</b> Mike Jurczykowski Chicago Records Management 847-678-0002	<b>Education</b> Mark Kischner, CFM RREEF 630-571-2301 x 25	<b>Newsletter</b> Jonathan Kulis 630-677-3758
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Continued from page 3....

And of course, we have the upcoming 19th ANNUAL GOLF AND CHARITY OUTING, Thursday, May 22, 2008 at KLEIN CREEK GOLF CLUB in Winfield, jointly presented by the Northern Illinois and Chicago IFMA Chapters. This event sells out every year. Join us for a day of golfing, cocktails and dinner. Raffle proceeds will benefit the CFM program at Northern Illinois University.

Well, in celebration of the 100<sup>th</sup> year since their last World Series, the Cubs are temporarily in first place. Remember, fans.... It is a long season.

Go Sox.

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## Player's Pass

GOLF season is approaching.....interested  
in 2 For 1 Greens Fees?

*How would you like to get 2 for 1 Greens fees in 2008?  
IFMA NI is selling "The Players Pass" for \$40  
It's a great idea for Gifts, Father's Day, Client gifts, etc.*

Learn more about Players Pass at [playerspass.com](http://playerspass.com)  
It pays for itself after one round!

Contact Julie Bizer at [bizerj@vankampen.com](mailto:bizerj@vankampen.com) or 630-684-6247

To purchase one or more. Make checks payable to Northern Illinois IFMA



## Education News—Mark Kischner, CFM

### Thank you!

I would like to open this article with a sincere thank you to the NI Chapter Board. Last March I was able to attend a Train the Trainer course IFMA hosted in Atlanta. The three day course focused on teaching adult learners and the newly revised Certified Facility Manager (CFM) course materials. Having been part of the Education Committee for a decade, I can attest to this chapter's commitment to Education. Our current board and those serving before it have always supported the education of our members and encouraged us to attain CFM status.

Though I developed and led our CFM Reviews for our chapter and many others for nearly a decade I never have had any formal training by IFMA. With the Atlanta training we will soon be rolling out our new and we believe improved "IFMA Approved" CFM Review. Keep an eye on the newsletter as we will be announcing the date of our next CFM Review session.

In the interim, please contact me at [mkischner@comcast.net](mailto:mkischner@comcast.net) or 630.571.2301x25 if you have an interest in hosting the session. It will be held on two consecutive Saturdays.

### NI's Facility Management Professionals

Are you aware that our chapter has five FMP's? I wasn't until I did some investigation. Our five FMP's are:

Kevin J. Boyd, FMP  
 Peggy Dabels, FMP  
 Debra S. Diblin, FMP  
 Scott W. Nazimek, FMP  
 Gerard J. Zawislak, FMP



To help bring chapter members up to speed about the FMP we recently asked them some questions about their designation, motivation and career. However, before we do let's discover a little about the designation itself. IFMA's website offers the following:

"IFMA's Facility Management Professional (FMP) designation is a knowledge-based credential demonstrating a proven comprehension of the basics of facility management. A springboard for obtaining certification, the FMP designation will help to accelerate an FM's transition into the profession."

However, before we continue we need to have an understanding of what knowledge-based means. I can't count the times I have been asked what does knowledge-based mean. What does the FMP designation represent? And how is the FMP different from the CFM? Hopefully a quick comparison of the FMP and CFM will clear things up. A knowledge based credential can be earned by reading, taking classes, watching videos and lectures then taking a test on what was learned. In this manor the FMP is similar to the BOMA designations. Take a class, take a test. If you pass the exam you are deemed to have the baseline knowledge in a given area of study and earn the designation. On the other hand the CFM is experienced based. In addition to the baseline knowledge classroom learning carries, those who have earned the CFM have demonstrated their ability to employ classroom knowledge and theory in real-world conditions. The FMP is a wonderful measurement of knowledge that grants instant credibility for newer and transitioning FM's.

OK, with that awareness rattling around in our noggins, let's meet a few of our NI FMP's.

When asked what their impetus was for earning the FMP both Kevin Boyd and Scott Nazimek took a practical approach. Kevin noted simply "the sense of accomplishment; it looks good on the resume; more knowledge: knowledge is power. Scott said he chose to apply for the FMP to aid in the advancement of his FM career. After graduating Ferris State University's BS of Facilities Management program, it was quite easy him to obtain the FMP. Adding, the FMP was designed for graduates of accredited programs to obtain the FMP upon graduation. While he waited a few years to finally send in the paperwork, he figured it's better to have it than to not have it!

*Continued on next page.....*

## Education News— Continued

Like the rest of our professional membership our FMP's who contributed to this article could not be more different. Scott is currently an FM at DeVry Online. Both hold FM degrees. Scott holds an AAAS degree in Architecture and a BS degree in Facilities Management. He is currently working towards his MBA with a concentration in Project Management. Working in the field for 10 years, Scott has worked for some very large companies such as ARAMARK Facilities Services, and Jones Lang LaSalle/Motorola. Kevin holds four building related associate degrees (including Facility Management), has over ten years management experience, and over twenty years of construction field experience. He is union journeyman looking to hang up the tool belt and transition into facility management. Last year Debra Dibliin worked in the Facilities Department at Zurich North America for six years but has left the profession.

In addition to the above Scott has offered he has "been a casual member of IFMA" for the last 8 years starting off as a member of the West Michigan chapter. It sounds like Scott is reevaluating his casual status however because he is interested in a future position on the NI board. Kevin noted he "would love to have the time to volunteer any and all of my services to the local chapter" but has no time. He also hopes to volunteer in the near future.

Interestingly, neither Debra, Kevin, nor Scott reported garnering any profession benefits since becoming an FMP. However, since this is a relatively new designation that each has recently earned there hasn't been a lot of time to put the designation to use. Taking different viewpoints, Scott and Debra did note the value of the Facility Management Professional designation. Scott stated adding the FMP (and what it stands for) lends credibility when they are placed behind his name. Debra found the credibility and confidence the FMP gave her came from within. She added that she learned a great deal about the Facilities world from her classes. Debra affirmed that she thinks it's a wonderful program.

I asked our new FMP's what they felt when they earned FMP status. Not surprisingly all three respondents were very pleased. Debra answered she was "excited"....and proud", Kevin also chimed in with "proud" and added after earning the FMP he felt the glow of satisfaction that comes after accomplishing a major goal. A rolling stone who gathers no moss, Scott looked at the FMP as a good stepping stone to earning the CFM and PMP designations.

Scott, Kevin, and Debra offered the following advice and thoughts for others who are thinking about becoming FMP. Kevin "Do it. Start small if you must but start; Scott "I feel that the FMP is a great asset to have for the Facility professional looking for the respect that credentials can offer" and Debra adds that she "recommends the certification process for anyone new in Facilities."

So there you have it, a quick peek into the Facility Management Professional designation and a few of our members who have earned it.

Back to the website...

### **Are you ready to be an FMP?**

We recommend that those planning to participate in the FMP program meet one of the following criteria:

- Facility management practitioners with less than five years of experience
- Transitioning professionals with significant experience in former related careers
- Partner practitioners such as architects, designers and safety engineers
- Associated corporate providers of FM products and services

Students entering the profession from colleges, universities, certificate or technical programs "

For more information about this topic click on [http://www.ifma.org/learning/fm\\_credentials/fmp\\_index.cfm](http://www.ifma.org/learning/fm_credentials/fmp_index.cfm) or the FMP logo.

PS, Hey Kevin, you just volunteered for the chapter and didn't even realize it! Thank you to Debra, Kevin and Scott for contributing to this article.

If you would like to volunteer a bit of your time, look over the committee listing on the website and find one that interests you. Then dial up someone on the committee. Even if you decide not to join a committee at this time we usually have short-term special projects that will benefit from your expertise. If there is one thing I can't tout enough, it is the more you are involved the more you get back. I have made friendships with so many great IFMA members, learned an incredible amount about the profession and have a great network of contacts and it is all because I became an active member.

# Election Time!



**Name:** Julie Bizer  
**Officer:** President

Julie is a Facility Manager at Van Kampen Investments in Oakbrook Terrace. She has worked there for almost 10 years. She enjoys the construction / project management side of the business. Van Kampen is currently working on "green" strategic projects at their building.

Julie joined IFMA in 2000 with the support of Van Kampen. She was elected Treasurer in 2006 and Vice President in 2007. She currently enjoys recruiting IFMA members and increasing our committees with new members.



**Name:** Seaby Bess  
**Officer:** Vice President

Seaby has worked for Door Systems for the past 23 years. In the beginning he delivered parts, worked in the shop doing fabrication and spent 12 years in the field servicing and installing doors. He has had the privilege to work on projects at Com Ed Nuclear plants, Amtrak, and on the rooftops of buildings downtown Chicago like the AON, CNA, and Water Tower Place. For the past six years, he's been in sales. In 2005, he achieved number three out of fifteen salesman and presently manage a 2.5 million dollar territory.

Seaby started seven years ago on the Hospitality Committee, served as the Program Chairman, and presently on the Executive Board as Treasurer. He's excited about the younger members joining our organization as we pass the torch of responsibility on to the next generation of volunteers.



**Name:** Michele Stone  
**Officer:** Treasurer

Michele began a career in the field of facility management about 7 years ago with Central DuPage Hospital as a Financial Analyst. She assisted in the management of 25 medical office buildings which included leasing, tenant build outs, remodels, financial reporting and the introduction of a CMMS software program to manage the help desk and work requests from over 150 tenants. The implementation of the 360Facility program at CDH lead her to the position she has now as Manager of Project services. She has been working at 360Facility for over 4 years. She interacts daily with facility managers all over the world, providing CMMS software solutions.

Michele joined IFMA in 2006 and is looking forward to the continuing involvement and growth of the chapter.



**Name:** Kimberly Murphy  
**Officer:** Secretary

Kimberly is the Northern Illinois Antron(r) Fiber Consultant. She works very closely with end users who specify their own flooring; as she is a reliable resource for product selection and specification writing for projects which require performance and aesthetics as primary criteria. She also works very closely with the architectural and design communities as well as supports the many carpet mills who utilize INVISTA's fiber brands. INVISTA is a sustainability driven organization that prides itself on environmental initiatives, hence, Kim will be taking the LEED accreditation exam in the spring of 2008. Having been with Antron(r) CF for 3 years she has a total of 15 years experience in the interiors field specializing in floor covering segments.

Kimberly has been a member of the NI Chapter since 2006 and over the last year has become very active serving as Chairman of the Membership Committee. She has also been instrumental in introducing a number of campaigns at IFMANI. (Hint: She'll give you \$5,000 IFMA Bucks if you vote for her. Just Kidding!) She is looking forward to taking a leadership roll at IFMANI by joining the Executive Board.

# THE NORTHERN ILLINOIS & TERS OF IFMA:

# CHICAGO CHAP-

19<sup>th</sup> ANNUAL GOLF AND CHARITY OUTING

Thursday, May 22, 2008

KLEIN CREEK GOLF CLUB,

1N333 Pleasant Hill Road, Winfield, IL 60190

**SOLD OUT!!!**

**TIME:** 11:30 am Begin Registration  
Golf Outing: 1:00 pm Shotgun  
Cocktails and Dinner: 6:30 – 10: 00pm

**DETAILS:** Price includes greens, electric cart fees, lunch and dinner.  
Scramble format! Note: we can only accept the first 152 confirmed reservations.  
Raffle prizes drawn after dinner for fabulous prizes.

**PLEASE NOTE: ALL MONIES COLLECTED FROM THE RAFFLE WILL BE DONATED TO:** *CFM Exam Review & Facility Management Seminar Series at Northern Illinois University*

DON'T DELAY – MAKE YOUR RESERVATIONS TODAY

**For information or to reserve your spot, contact:**

Northern Illinois Chapter  
Deb Zeitler Radek  
Deborah Zeitler Associates  
222 Merchandise Mart Plaza  
Suite 373  
Chicago, IL 60654  
312-399-2151  
312-527-3733 Fax  
[Dradek@Deborah-Zeitler.com](mailto:Dradek@Deborah-Zeitler.com)  
# Of Tickets

Chicago Chapter  
Liz Zaczek  
Desks, Inc.  
600 W. Fulton St.  
Chicago, IL 60610  
312-334-3338  
[LZaczek@desksinc.com](mailto:LZaczek@desksinc.com)

**To pay by Credit Card call:**

Kathy Daloia  
NI Chapter Administrator  
P. O. Box 4893  
Buffalo Grove, IL 60089-4893  
847-821-8243  
[Chapteradministrator@ifmani.com](mailto:Chapteradministrator@ifmani.com)

_____ Golf, Lunch & Dinner @ \$180.00 each	Total \$ _____
_____ Golf and lunch only @ \$120.00 each	Total \$ _____
_____ Dinner only @ \$70.00 each	Total \$ _____

Golf includes a complimentary future free round of golf and cart, a \$70 value!! Please list other golfers you wish to play with or a foursome will be set up by the committee. Thank you.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_

NAME: \_\_\_\_\_ COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ TELEPHONE #: \_\_\_\_\_

Because of the Scramble Format, to be eligible for golf prizes, your foursome must have at least one Professional member in it! Please indicate when returning your reservation.

**Please note:** Due to the growing interest in this golf outing, members will be given first priority. Associates may only have two members from their firm. No reservations will be accepted without check for full payment!  
Event will be held rain or shine! No refunds!

## Corporate Service Sr Associate

### Basic Functions:

Provide support for the Corporate Services Department activities. This position will take on new, as well as manage current responsibilities:

### New responsibilities:

- Assist Corporate Services Director with:
  1. Internal furniture moves / changes
  2. Updating LDRPS
  3. After hours or weekend coordination of vendors as needed (on call 24/7)
  4. Invoice reconciliations as needed.
  5. Reporting of Costs / Invoicing as needed.
  6. BU / staff moves and all associated services
- Maintain espace (names to desks software used by the firm) to ensure accurate rental allocation to all cost centers. Keep basic names-to-desks in Autocad updated.
- Responsible for oversight and migration of over 10,000 boxes in Records Storage Program over to Iron Mountain: assist internal clients with set up of boxes, retrieval orders with vendor, monitor and track inventory of stored boxes. Process payments and schedule pick-up and return of accumulated boxes to vendor warehouse. Become knowledgeable about MS Records Management policy and practices. Spearhead initiating from the local proprietary program to the corporate program utilizing Accutrak.
- Client interface of Ergonomic needs in proper use of seating, keyboarding, use of workspace. Work with Human Resources to follow up with resolution accommodations as required.

### Current responsibilities:

- Assist all the Business Units with the procurement of envelopes, stationary, letterhead, memo pads and business cards as required. Maintain approvals from Legal for appropriate business units and maintain appropriate inventory for on-site location.
  - Manage monthly Copy Center billbacks to internal clients based on usage of Copy Center Services.
  - Manage all fax machines (moves, adds, removal, repairs).
  - Assist with management of Security cards for employees, visitors, auditors, etc.
  - Maintain and organize supply room.
  - Process invoices using Inside Track system to begin in 2008, for all purchases and code according to the firm's GL Code list for payment using.
  - Review, correct and process UPS invoice provided weekly by Intravex for electronic payment.
  - Leverage New York relationships and contracts to stay abreast of all current preferred vendors. Ensure all parties are onboarded to the firm and we are using best practices and ordering products at the best prices available.
  - Handle facility related calls from employees in a timely manner. Create and maintain Falcon Tickets for all requests.
  - Backup and cross-trained role for scheduling conf rooms, meeting set-ups, catering needs and clean up.
  - Manage inventory of:
    1. paper supply for copy center and convenience copiers.
    2. inventory of light bulbs
    3. toner cartridge return/reimbursement
  - Provide back up assistance for Multimedia as needed (room scheduling, check-out procedure of equipment, trouble shooting).
  - Ensure Mailroom Automatic Postage is paid up front through the USPS for steady processing of outgoing mail. Monitor postage permit process.
-

## Continued from previous page...

- Participate in all Business Continuity Planning, life safety training.
- Assist team with any other Corporate Services functions and act as department backup as required.

### Knowledge and Skills:

Strong customer service skills required, both oral and written. Ability to work alone with minimal supervision. Five years Facility Management experience preferred. High school graduate.

Excellent organizational and time-management skills

Familiar with Microsoft Word, Excel and Outlook

Strong verbal and written communication skills

Basic understanding of furniture systems and associated maintenance practices

Ability to interface and communicate effectively with multiple levels of management

Ability to manage multiple deadlines

Ability to effectively prioritize workload

Detail oriented and reliable work ethic

Thorough knowledge of marketplace, fraudulent practices and scams

Strong desire to problem solve and troubleshoot.

### Please contact:

Kelly Rooney

[kelly.rooney@morganstanley.com](mailto:kelly.rooney@morganstanley.com)

### with a copy to:

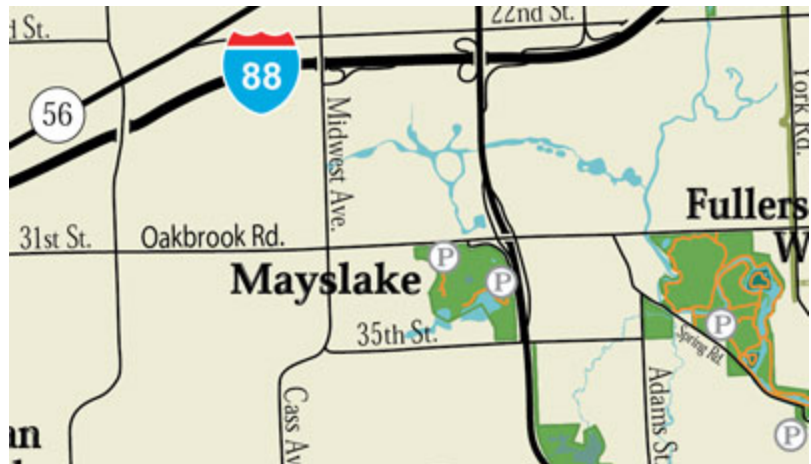
Julie Bizer

[bizerj@vankampen.com](mailto:bizerj@vankampen.com)

## Mayslake Peabody Estate Directions

### Directions:

The entrance to Mayslake Peabody Estate is located on the south side of west 31st Street (Oakbrook Road) one-quarter mile west of Route 83 and one-half mile east of Midwest Road/Cass Avenue. An off-leash dog area is located south of 31st Street just west off St. Paschals Drive.



## NI CALENDAR

May 7 (note: Wednesday night!)

### **NI Monthly General Meeting**

Peabody Mansion Estate/Mayslake Forest Preserve

Oak Brook, IL

Topic: Going Green: Is a Green Roof in Your Building's Future?

### **May 22, 2008**

IFMA Annual Golf Outing

[Klein Creek Golf Club](#)

Winfield, IL

[www.ifmani.com/golf.htm](http://www.ifmani.com/golf.htm)

June 3

### **NI Monthly General Meeting**

Location: tba

Topic: tba

July 8 (note: 2<sup>nd</sup> Tuesday!)

### **NI Monthly General Meeting**

Bretford, Inc.

Franklin Park, IL

Topic: tba

### **SAVE THE DATES**

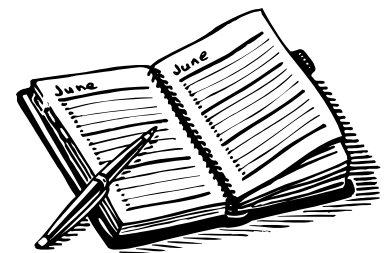
**October 15-17, 2008**

World Workplace 2008

Dallas Convention Center

Dallas, TX

[www.worldworkplace.org/2008/](http://www.worldworkplace.org/2008/)



2007-08 IFMA/NI Board Meetings

**May 14**

**June 11**

**July 9**

**August 13**

**September 10**

**October 15**

**November 12**

## Mark your FM Calendar

### Mark Your FM Calendar

note: the following information is provided solely as a convenient listing for IFMA/NI members. Further details may be learned by contacting each group as listed below.

May 5-6

[The Green Building Process: Real-World Strategies and Tools](#)

The University of Wisconsin-Madison College of Engineering-Department of Engineering Professional Development

The Pyle Center

Madison, WI

(800) 462-0876

<http://epd.engr.wisc.edu/>

May 8

[Disaster Preparedness Summit](#)

The Westin Michigan Avenue

Chicago, IL

[www.disasterpreparednesssummit.org](http://www.disasterpreparednesssummit.org)

May 14

[Building Codes in Illinois](#)

Radisson Hotel

Schaumburg, IL

Lorman Education Services

(866) 352-9539

[www.lorman.com](http://www.lorman.com)

May 17

[LEED Exam Review](#)

Chicago, IL

Professional Publications, Inc.

(650) 593-9119

[www.ppi2pass.com](http://www.ppi2pass.com)

May 19-20

[Energy Modeling for High Performance Buildings](#)

The University of Wisconsin-Madison

College of Engineering-Department of

Engineering Professional Development

ment

The Pyle Center

Madison, WI

(800) 462-0876

<http://epd.engr.wisc.edu/>

May 19-21

[National Fire Alarm Code](#)

Doubletree Hotel Chicago-Oak Brook

Oak Brook, IL

NFPA

(800) 344-3555

[www.nfpalearn.org](http://www.nfpalearn.org)

May 19-22

[The Life Safety Code](#)

Doubletree Hotel Chicago-Oak Brook

Oak Brook, IL

NFPA

(800) 344-3555

[www.nfpalearn.org](http://www.nfpalearn.org)

May 19-23

[The 2008 National Electrical Code](#)

Doubletree Hotel Chicago-Oak Brook

Oak Brook, IL

NFPA

(800) 344-3555

[www.nfpalearn.org](http://www.nfpalearn.org)

May 19-23

[Automatic Sprinkler Systems](#)

Doubletree Hotel Chicago-Oak Brook

Oak Brook, IL

NFPA

(800) 344-3555

[www.nfpalearn.org](http://www.nfpalearn.org)

May 20-22

[Chillers: Operations and Maintenance of Chilled Water Systems](#)

Elk Grove, IL

National Technology Transfer, Inc.

(800) 922-2820

[www.nttinc.com](http://www.nttinc.com)

May 22

[Inspection, Testing and Maintenance of Fire Alarms](#)

Doubletree Hotel Chicago-Oak Brook

Oak Brook, IL

NFPA

(800) 344-3555

[www.nfpalearn.org](http://www.nfpalearn.org)

May 22-23

[Disaster/Emergency Management and Business Continuity Programs \(NFPA 1600\)](#)

Doubletree Hotel Chicago-Oak Brook

Oak Brook, IL

NFPA

(800) 344-3555

[www.nfpalearn.org](http://www.nfpalearn.org)

May 23

[Fire Alarm Interfaces](#)

Doubletree Hotel Chicago-Oak Brook

Oak Brook, IL

NFPA

(800) 344-3555

[www.nfpalearn.org](http://www.nfpalearn.org)

May 28

[Illinois Land Use Regulations and Issues](#)

Hilton Garden Inn

Hoffman Estates, IL

Lorman Education Services

(866) 352-9539

[www.lorman.com](http://www.lorman.com)

June 4-5

[Green Procurement Exposition\\*Conference Midwest](#)

Navy Pier

Chicago, IL

<http://www.thegreenexposition.com/index.html>

June 5-6

[Preventive Maintenance for Facilities](#)

Department of Engineering Professional Development

The Pyle Center

University of Wisconsin-Madison

Madison, WI

(800) 462-0876

<http://epd.engr.wisc.edu/webJ756>

June 9-11

[NeoCon World's Trade Fair 2008](#)

The Merchandise Mart

Chicago, IL

[www.neocon.com](http://www.neocon.com)

June 16-20

[Air Conditioning and Refrigeration/Heating Applications](#)

Elk Grove, IL

National Technology Transfer, Inc.

(800) 922-2820

[www.nttinc.com](http://www.nttinc.com)

June 19-20

[Medical Office Buildings and Healthcare Facilities Conference](#)

Hyatt Regency Denver

Denver, CO

*InSite Medical Properties, Inc.*

(202) 326-6326

## 2008-2009 Officer Election Ballot Instructions

### International Facility Management Association - Northern Illinois Chapter

Dear IFMA Northern Illinois Chapter Member:

This 2008-2008 election ballot has been prepared in accordance with Article X of the IFMA Bylaws. We ask that you take the time to review the biographies of the candidates in this election (see page 5 of the April Newsletter). To vote, place a check in the column indicated or write the name of another candidate in the write-in candidate column. Please vote for a candidate in each office and return this ballot to IFMA/Northern Illinois Chapter via email, fax or mail as noted below.

**Marked ballots must be faxed/postmarked no later than May 31, 2008**

The following members in good standing have been nominated to serve on IFMA's board in the offices indicated effective July 1, 2008 with official swearing in taking place at the July 10, 2008 Northern Illinois General Meeting.

<u>OFFICE</u>	<u>CANDIDATE</u>	<u>CHECK HERE</u>	<u>WRITE-IN CANDIDATE</u>
President	Julie Bizer	_____	_____
Vice President	Seaby Bess	_____	_____
Treasurer	Michele Stone	_____	_____
Secretary	Kim Murphy	_____	_____

**Ballot must be postmarked or faxed no later than May 31, 2008**

**Fax to: (847) 821-8248**

**or**

**Mail to:**

IFMA/NI

P.O. Box 4893

Buffalo Grove, IL 60089-4893

\*Please note—an e-mail version of this ballot will follow.