

NI NEWS

Platinum:

**Chicago Regional
Council of Carpenters**

Shaw Contract

Gold:

Interface Flooring

Mohawk

Silver:

Deborah Zeitler

Associates

TKA + Partners

October Monthly Meeting

Date: October 10, 2008

Location: Tetra Pak
101 Corporate Woods Parkway
Vernon Hills, IL 60061

Speaker: Kenny Mitchell, Real Skill Builders

Topic: How to Amaze Audiences

About our Speaker:

Kenny Mitchell is a native of Chicago, Illinois and the co-founder of Real Skill Builders, Incorporated. He has competed extensively in speaking competitions through Toastmasters International. In a field of tens of thousands of contestants from over 80 countries, Kenny qualified as a semi-finalist, ranking him among the top competitive speakers in the nation.

Kenny's professional experience has equipped him to deliver high quality, content-rich presentations and workshops. Among his qualifications, he has served as a professor's assistant teaching group dynamics to students at Purdue University. He also taught academics and coached sports at an elementary school in Chicago. Now he specializes in coaching and educating businesses and organizations to have higher levels of effectiveness and productivity.

During his 15 plus years of working experience, Kenny has developed an uncanny ability to network his way to opportunities. Prior to launching his speaking career with Real Skill Builders, he advanced to seven corporate positions by developing relationships before any interviews. Through personal experience, Kenny has become a recognized authority on the subject of networking to expand career opportunities.

Inside this issue:

President's Message	3
Recertification	4
NI In the News	7
Facility Manager Position	7
World Work Place Networking Event	8
NI Calendar	9
Mark your FM Calendar	10

About our Program:

What distinguishes a dynamic presentation from a lack luster performance? What separates the candidates who get hired during the first interview from the ones who never get called for a second chance? The answer is 'Real Skills'. It's not one simple thing but rather a group of basic skills that can be learned and mastered. No one can guarantee that you will get every position for which you apply. Nevertheless, one of the most impactful skills you can develop for business is your ability to present a topic dynamically. The subject of your 'presentation' could be quarterly financial results before a board of directors or your career accomplishments before a team of interviewers. The delivery style may differ greatly, but the fundamentals of connecting with an audience never change. Learn to amaze your audience, whether it's one listener at an interview or an assembly of thousands.

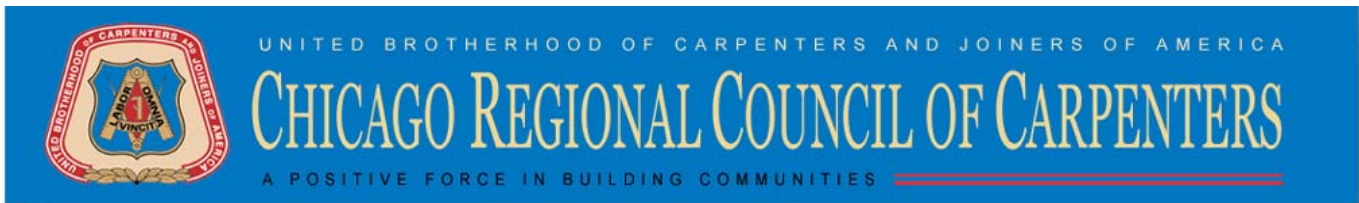
About our Site:

Tetra Pak's architects had created a loft-like aesthetic that had practical and environmental benefits. High ceilings and expansive glazing created a strong visual connection with the outdoors; kind-post trusses with 50-foot spans created column-free, flexible office space; and exposed structural and mechanical systems eliminated the need for many interior finish materials. "Green" construction techniques includes placing the construction crane within the facility footprint and building outward, and later replanting much of the displaced vegetation, including 22 trees. Much of the building's components utilized a high percentage of recycled material: 88 percent of the steel structure, 30 percent of the aluminum in the curtain wall; and 69 percent of the ceiling tile. Sustainability had been the guiding design concept of this U.S. corporate headquarters that preserved the wooded setting for the subsequent benefit of both the environment and the employees.

Sponsors

Platinum Sponsor:

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Interface Flooring

 The Mohawk Group

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CONTRACT

Lees[®]

BIGELOW
COMMERCIAL

Silver Sponsor:

TKA  Partners



Deborah Zeidler Associates, Inc.

Chapter Sponsor:

Antron[®]
carpet fiber

President's Message—Julie Bizer, FMA

Election Day is upon us. Vote Early and Vote Often! By the time you read this message it will almost be November. We would really like everyone to attend the November 4 Associate Showcase and Auction, so this is a reminder to think about voting in the morning and attending IFMA in the evening. It will be our 1st Annual Showcase & Auction where Associate members, who have signed up to have tables, can display items from their companies and inform our Facility Manager attendees about their business during our networking time. This is also an opportunity for the Professional members to earn \$5000 IFMA Bucks per Associate they visit. Rack up those bucks for the Auction which will immediately follow the Showcase. As a side note, if you have something to contribute to the auction, someone would love to bid on it!

Thus..... I jumped ahead.....really, it was a fantastic turnout at Kone in Lisle for our September meeting. The presentation on elevators, I think, was THE best in participation and Q & A, that I've ever seen at a monthly meeting. Most folks stayed for the entire program, which was a really nice surprise. I truly believe the content of this program is what drew our FM's and members to the meeting.....would love some more feedback and ideas on other speakers!

Our October monthly meeting will be a very special event, so I hope you can make it?! Tetrapak in Vernon Hills will be hosting, but we have also booked Kenny Mitchell from Real Skill Builders, for the evening, so read up on him and his presentation at <http://www.realskillbuilders.com/speakers/kennethmitchell.html>. He is



one of the top competitive speakers in the nation and he has agreed to visit US! I'm sure it will be something you won't want to miss...

Our new IFMA NI Website is coming along and we should have something new and exciting for everyone to view very soon. Sponsors will be much more highly recognized on this new site, and we look forward to your feedback and scheduling additional sponsors to participate. I think once you see the site, your company will be begging to be on the front page for all the Facility Manager's to see! A big "Thank you" to Michelle Stone for taking on this project! Great job!

We are very proud of our Membership Committee for bringing in 9 new members in August. We continue to get a stream of new members into the Northern Illinois chapter. Welcome all!

Lastly, as I close today, I'm writing this in very tough economic times. I hope that you are all finding yourselves in good shape personally and professionally. Please keep in mind, not everyone may be as lucky as you, so if you have any resources to share with members, please come to our meetings and network. That's what it's all about!

Happy Fall Days!

2008—2009 IFMA NI BOARD

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<p>Advisor Dave Falls, CFM, CFMJ 630-776-5236</p>	<p>Community Services Rob Wold Evolution Interiors 773-658-4030</p>	<p>Webmaster Cecilia Herdegen, CFM Audit Bureau of Circulations 847-879-8252</p>	

CFM Recertification

Mark Kischner, CFM

While leading our recent CFM Review Class I gave those in attendance a quick tip. I noted to them that after becoming certified IFMA would send them a recertification packet. The tip I gave them was to NOT throw the packet in a file cabinet, drawer, or stack of papers. I also encouraged them to outline a plan to earn their CFM recertification points. It's important to not wait until six months before recertification renewal is due.

If you are a CFM you should know that to remain a CFM you must produce 120 points every three years. I can't tell you how many times I have received a frantic phone call from a panicked CFM (you all know who you are ;-)) who forgot to keep tabs of their recertification points.

So, to you, the hardworking CFM with little time on your hands, I encourage you to pull out your recert package, review your point total and make a plan to earn those all-important points. The plan does not have to be elaborate and the review shouldn't take more than 30 minutes. This column is here to point you in the right direction. I will wait while you go and find your paperwork.....I'm still waiting.....haven't found it yet?.....well, I'm patient, I'll wait for you at the next paragraph.

Found it, great! Let's get to work.

If you are fortunate enough to be employed as an FM or facility management consultant you earn 60 points or half of the necessary total over the three year recertification period. Sixty down sixty to go.

You are only allowed to earn a maximum of 60 points in any of the four categories. As such if employed, Category I- Practice is maxed out. The remaining three categories are:

- II. Continuing Education
- III. Professional Involvement
- IV. Development of the Profession

In each of the categories there is a variety of point earning activities. Look over the chart taken from the IFMA.org website and note where you have already earned points and tally them up. The chart is at the end of this article. If you still need some points below are my "big" or "easy" point recommendations.

One of the quickest and easiest ways to collect points is to attend World Workplace (II.C. on the chart). Attending earns 20 points. Attend annually and you take home 120 points. Done!

For those that can't attend WWP there are many more ways to earn points.

Being a member of IFMA (III.A) is worth 5 points per year for a total of 15 points. Chapter or council involvement is another great way to rack up points quickly. Holding a leadership position pockets 20 points per year (III.B). Attending monthly meetings garners ½ point each (II.H). Attending regular council meetings, 1 point each (II.I).

Attending seminars and college courses is worth varying points totals. Regular reading of professionally relevant publications, journals, books or magazines nets 10 points (II.J).

Renewing your credential will cost \$200 and proof of where you earned your points. Submit the package to IFMA and you remain a CFM for another three years. They take check or you can include a credit card number. I keep a folder and regularly drop my documentation into it. When three years rolls around, I'm ready to go. No panic and no pain, except of course for the \$200!

Make sure to submit your maintenance package on time or it will cost you. If you are more than three months late there is \$100 late fee. If the paperwork is submitted more than six months late you will be required to retake the exam.

If you are just moderately active and keep tabs during the three years your credential is active it will be easy to earn recertification points. Take a look the chart below and develop your plan today.



CFM Recertification—Continued from previous page

ACTIVITY AND POINTS EARNED	DOCUMENTATION REQUIRED
I. Practice: 60 points maximum	
A. Full-time practicing facility managers earn 20 points per year. If the applicant has not been employed full-time for all three years, prorate the points.	Provide an overview of primary job responsibilities.
B. Providing facility maintenance consultation for a fee. Prorate the hours at the rate of 100 hours equal 1 point.	Provide a list of consulting activities.
II. Continuing Education: 60 points maximum	
A. Attend one to three competency programs (IFMA, BOMI, etc.) A 2-day course earns 15 points and a 3-day course earns 20 points.	Copy of certificate of completion.
B. Enrolled in a facility management course at a degree-granting institution earns 20 points per course with a 60 point maximum.	Copy of transcript.
C. Attend one to three conferences, such as World Workplace, that are at least three days in length to earn 20 points per conference with a maximum of 60 points.	Enrollment receipt.
D. Conference attendance that is not directly related to facility management but involves programs that are at least three days in length and contribute to the applicant's professional growth earn 10 points each.	Enrollment receipt.
E. Seminar attendance earns one point for each hour of instruction.	Enrollment receipt.
F. Facility Management Self-study or online programs are worth 6 points each with a maximum of 30 points. IFMA Audio Seminars earn 1 point.	Name of program and producing organization.
G. Attending an IFMA leadership or regional conference will earn six points each.	Enrollment receipt
H. Attendance at regular monthly IFMA chapter meetings earns 1/2 point per meeting with a five point per year maximum.	List of dates attended
I. Attendance at regular IFMA council meetings earns 1 point per meeting with a five point per year maximum.	List of dates attended.
J. Regular reading of professionally relevant publications, journals, books or magazines earn a 10 point maximum.	List of publications received.

ACTIVITY AND POINTS EARNED**DOCUMENTATION REQUIRED****III. Professional Involvement: 60 point maximum**

A. Membership in facility management professional associations earns five points per year per association.	Dues receipt (not required for IFMA).
B. Holding a leadership position within your IFMA chapter or council, or a related professional association on a local, national or international level, earns up to 20 points per year with a 60 point maximum (i.e., chapter leader, chapter education chair, etc.)	Letter spelling out activities.
C. Proctoring the CFM exam earns five points per exam. Reviewing an Equivalency Application earns 10 points per application.	No documentation required.
D. Providing facility management consultation on a volunteer basis (community service). Hours to be prorated (100 hours equal 1 point).	List of activities.
E. Participating in CFM Mentoring Program earns 5 points per person mentored per year.	No documentation required.

IV. Development of the Profession: 60 point maximum

A. Participation in a workshop or panel as a presenter earns five points each with a 30 point maximum.	Copy of promotional piece listing applicant's name.
B. Presenting a lecture in a FM course for a university or a chapter, including CFM Review Sessions, earns 10 points each with a maximum of 30 points.	Letter from instructor, chapter officer, or flier with applicant's name listed.
C. Presenting at an FM seminar, competency program, etc. Earns 20 points each with a 60 point maximum.	Copy of promotional brochure or flier showing applicant's name as a presenter.
D. Serving as an instructor in a college or university FM program earns 20 points per year with a 60 point maximum.	Copy of course schedule with applicant's name included.
E. Presentation at an international or national conference or one that requires a paper earns 20 points each with a 60 point maximum.	Copy of agenda with applicants name listed
F. Published article or research report earns 15 points each with a maximum of 30 points.	Copy of article.
G. Having a FM book published (not preparing the manuscript) earns 60 points.	Copy of books title page
H. Serving on an advisory committee to an academic program earns 20 points per year with a 60 point maximum.	Letter from academic liaison.
I. Serving on an editorial board earns 10 points per year with a 30 point maximum.	Letter or other documentation.
J. Participation on a task force or committee that develops the profession earns 20 points per year with a 60 point maximum (i.e., World Workplace Program Committee, etc.)	Letter from task force or committee chair.
K. Planning and leading a formal CFM exam study/preparation session for a chapter is worth 10 points with a 60 point maximum.	Letter from chapter officer.
L. Exam item development:	Documentation from IFMA
1. Participating in an item development or review workshop for the CFM exam earns 5 points per workshop with a 15 point maximum.	
2. Individual item development earns 5 points for each acceptable multiple choice question or 15 points for each acceptable case study. There is a 30 point maximum that can be earned in this way.	Include copies of items

NI In the News

Rose Paving and its preferred vendors announced that they will donate time, materials, and paving services to build a driveway and parking lot at the site of a brand new Ronald McDonald House® near Advocate Hope Children's Hospital in Oak Lawn, Illinois. The House, which is located directly across the street from the hospital, will provide a "home away from home" for up to 16 families of children receiving treatment.

"We are extremely grateful to Rose Paving and its partners for this tremendous donation of time and resources," said Kelly Evans, Manager of the new Ronald McDonald House near Hope. "As a charity, it is through the support of the community that we are able to provide the services that we do, and we are thrilled that Rose Paving took the initiative to help us build our newest House in the Chicagoland area."

Facility Manager Position

Title: Facilities Manager – North America

Company: Leading international manufacturer of electronic components and consumer products.

Location: Mid-Atlantic

Responsibilities: This newly created position has company wide facilities management responsibilities for the corporate headquarters, manufacturing, distribution, sales and training facilities in the U.S. This includes buildings, grounds and asset maintenance, fleet vehicle maintenance, real estate portfolio, energy management, and employee space planning. Responsible for all facilities outsourced services and contactors responsible for maintaining the facilities and assets.

Reports to: Global Director, Facilities

Staff: On-site Facilities Engineers

Qualifications: Bachelor's degree in engineering or related discipline and 10-15 years of facilities management experience. Background must include multi-location facilities management experience.

Compensation: Base compensation to \$120K, bonus, a comprehensive package of corporate benefits, and full relocation coverage.

Contact: Howard Roof
General Partner/Search Consultant
O'Brien and Roof
howard@obrienroof.com
614-766-8500 x-201

World Workplace Networking Event

The Northern Illinois and Chicago Chapters of IFMA have been working hard to organize our networking event at World Workplace being held in Dallas, Texas.

Save the Date!!!

October 16, 2008

www.bonedaddys.com

8856 Spring Valley Rd
Dallas, TX 75240
(214) 575-3050

5:30-7:30pm

Drinks/Appetizers

Also, please let our chapter administrator know when you'll be arriving and departing and what hotel you are at. You may also want to include your cell phone to stay in contact with the group.



Trees for America Program



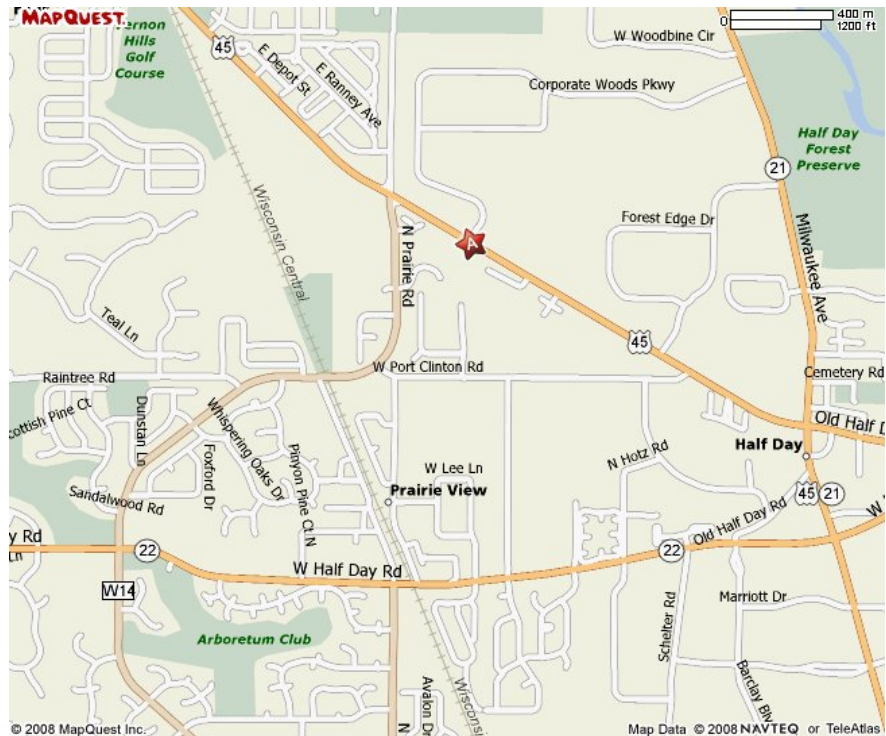
The IFMA NI Board has approved "Trees for America" program. IFMA NI will donate 10 trees for every new IFMA Member, to be planted at a cost of \$1.00 for each sapling, a total of \$10.00 each. This is a reforestation campaign to revive America's National Forests damaged by wildfires. The sapling species are determined by Arbor Day Foundation for specific regions of reforestation.

The Chicago Chapter has asked us and the Central Illinois Chapter to get involved. Chicago chapter funded 830 trees by their 83 new members last year. The Chapters will receive a certificate from the Arbor Day Foundation depicting the number of trees planted. Please help us reforest America and bring in some new members.

Tetra Pak

FROM CHICAGO:

Take I-94 West to Half Day Rd/IL 22 exit. Turn left onto Half Day Rd. Turn right onto Old Half Day Rd. Old Half Day Rd becomes US 45. End at 101 Corporate Woods Parkway.



NI CALENDAR

September 27 & October 4

CFM Review Workshop

Email Mark Kischner, CFM at mkis-chner@comcast.net for more information or if you can be a local host site for up to 20 attendees

October 7

IFMA/NI Monthly Meeting

Tetra Pak Inc.

Vernon Hills, IL

Topic: How to Amaze Audiences

October 15-17, 2008

World Workplace 2008

Dallas Convention Center

Dallas, TX

www.worldworkplace.org/2008/

IFMA Event Planner

February 23-25, 2009

FM 3-D

The US Grant Hotel

San Diego, CA

www.ifma.org

March 2009

Chapter & Council Leaders' Conference

Indianapolis, IN

May 2009

Spring Symposium

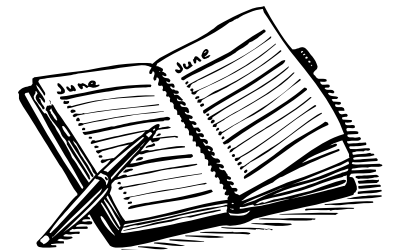
July 2009

Best Practices Forum

October 3-6, 2009

Fall Symposium

Orlando, FL



2008-09 IFMA/NI Board Meetings

October 15

November 12

January 14, 2009

February 11

March 11

April 15

May 13

June 10

July 15 (2009-2010 Strategic Planning Meeting)

Mark your FM Calendar

Mark Your FM Calendar

note: the following information is provided solely as a convenient listing for IFMA/NI members. Further details may be learned by contacting each group as listed below.

October 2-3
Green + Design Conference and Expo
Georgia World Congress Center
Atlanta, GA
www.greendesignexpo.com

October 14
Construction Lien Law in Illinois
DoubleTree Guest Suites
Downers Grove, IL
(866) 352-9539
www.lorman.com

October 15
The Schaumburg Conference on
OSHA Compliance 2008
AmeriSuites Hotel
Schaumburg, IL
(800) 601-4636
www.skillpath.com

October 15-17
World Workplace 2008
Dallas Convention Center
Dallas, TX
www.worldworkplace.org/2008/

October 21
The Development Approval Process in
Illinois
Country Inn & Suites
Naperville, IL
Lorman Education Services
(866) 352-9539
www.lorman.com

October 21
Workplace Safety & OSHA Compliance 2008
Holiday Inn
Rockford, IL
(800) 258-7246
www.nationalseminarstraining.com

October 22
Workplace Safety & OSHA Compliance 2008
European Crystal Banquet Center
Arlington Heights, IL
(800) 258-7246
www.nationalseminarstraining.com

October 23
Workplace Safety & OSHA Compliance 2008
Wingate Hotel
Tinley Park, IL
(800) 258-7246
www.nationalseminarstraining.com

October 28
Construction Lien Law in Illinois
Holiday Inn
Rolling Meadows, IL
(866) 352-9539
www.lorman.com

November 3-4
Managing Construction Projects
University of Wisconsin-Madison
Madison, WI
(800) 292-8964
<http://exed.wisc.edu/construction>

November 5-7
Controlling Construction Costs
University of Wisconsin-Madison
Madison, WI
(800) 292-8964
<http://exed.wisc.edu/construction>

November 20
What to Do When Construction Projects Go Bad in Illinois
Country Inn & Suites
Naperville, IL
Lorman Education Services
(866) 352-9539
www.lorman.com

December 2-5
The National Ergonomics Conference and Exposition
The Productivity Show
Caesars Palace
Las Vegas, NV
www.ergoexpo.com

December 8-11
EcoBuild Fall
Washington Convention Center
Washington, DC
www.ecobuild.com

June 15-17, 2009
NeoCon World's Trade Fair 2009
Merchandise Mart
Chicago, IL
www.neocon.com

June 16-18, 2009
The TFM Show co-located with
Construct 2009
Indiana Convention Center
Indianapolis, IN
www.thetfmshow.com

October 7-9, 2009
World Workplace 2009 Conference &
Expo
Orlando, FL
www.worldworkplace.org